

Interagency Committee on Substance Abuse, Prevention and Treatment Meeting
October 17, 2007 – 8:30 a.m. to 4:00 p.m.
ICRMP Office Building, 3100 S Vista Ave., Ste 300, Boise

Meeting Objectives:

- 1) Approval of budget without ATR
- 2) Outline the substance abuse strategic planning process, milestones and timeline.
- 3) Confirm the substance-abuse related roles and responsibilities of the agencies and organizations represented on the Interagency Committee on Substance Abuse, Prevention and Treatment (ICSAPT).
- 4) Define the vision, mission and goals for an integrated, state-wide substance abuse program.

Agenda:

Time	Topic	Process / Product
8:30 a.m.	Welcome Approval of minutes Budget Discussion – <i>Debbie Field</i>	- Approval
9:00 a.m.	Opening <ul style="list-style-type: none"> • Welcome & introductions – <i>Debbie Field, Director, Idaho Office of Drug Policy</i> • Meeting overview – <i>Susan Hayman, Facilitator</i> 	- Information
9:30 a.m.	Strategic Planning Process, Milestones and Timeline – <i>Susan Hayman</i>	- Presentation - Discussion - Decision <i>Product: Process road map with milestones and timelines</i>
10:00 a.m.	BREAK	
10:15 a.m.	Substance-abuse related roles and responsibilities – <i>Susan Hayman</i>	- Facilitated activity <i>Product: Roles and responsibilities table</i>
11:00 a.m.	Defining the vision, mission and goals	- Facilitated activity

Appendix 1

Time	Topic	Process / Product
11:45 a.m.	LUNCH (on your own)	
1:00 p.m. (includes 15-minute break)	Defining the vision, mission and goals (cont'd)	- Facilitated activity <i>Product: Draft vision, mission, goals</i>
3:30 p.m.	Next steps, wrap up, evaluation – <i>Susan Hayman</i>	- Discussion - Decision
3:55 p.m.	Closing – <i>Debbie Field</i>	
4:00 p.m.	Adjourn	

Pre-thinking assignment for October 17 ICSA meeting

Hello, ICSA members:

As you know, you are embarking on the development of a new state-wide strategic plan for substance abuse prevention and treatment at the October 17 meeting. It is a tremendous advantage for this interagency committee that this subject is addressed in a number of existing strategic plans. This allows the committee to focus time on distilling what is useful and relevant from these earlier efforts, rather than creating (or recreating) a plan from scratch.

“Strategic planning” means different things to different people. There is no one, perfect model. One simple way to think about strategic planning is: “*The difference between where we are (current status) and where we want to be (vision and goals) is what we do (target objectives and action plans).*”¹ On the 17th, we will focus on the “where we want to be” portion of strategic planning.

In preparation for this meeting, it will be helpful if you set aside some time to think about your response to the following questions. The committee will work on these together on the 17th:

- 1) It is the year 2012. Idaho has created and implemented a powerful substance abuse prevention and treatment program. How would you **describe** it? What does it **look** like/**feel** like?
- 2) What is the **purpose** and **function** of Idaho’s substance abuse prevention and treatment program?

Where do we want to be? Please review a number of substance abuse-related goals derived from existing plans in preparation for a discussion of if /how they apply to this new statewide plan. Don’t get hung up on the wording – focus on the concepts/themes. They are listed in no particular order, and there may be some repetition:

- Promote public awareness. The public should be well informed; they should know how their tax dollars are being spent and what they are getting for their public safety investment.
- Standardize risk and needs assessments. These must be an integral part of a coherent plan to match resources with needs and determine appropriate placements.
- Evaluate programs. This is critical to know what works and what doesn’t.
- Implement evidence-based practices. These will reduce recidivism and increase public safety.
- Coordinate case-management. This is essential to ensure continuity of care, reducing failure rates and returns to prison.
- Continuity of care can include housing, employment/vocational training, education, family reunification, and mentoring.

¹ Anonymous quote from www.nsba.org

Pre-thinking assignment for October 17 ICSA meeting

- Invest available funds in cost-effective programs to optimize service outcomes using best practices and “what works.”
- Improve information management to assure quality, accountability, and effectiveness of substance abuse services
- Provide a continuum of services that include prevention, intervention, assessment, education, treatment and aftercare.
- Integrate the needs, concerns and ideas of key stakeholders across government agencies through effective collaboration, coordination and communication.
- Utilize effective collaboration, coordination and communication to sure the collection and analysis of data for managing substance abuse services/programs.
- Improve the health status of Idahoans.
- Increase community protection through program effectiveness and standards of care.
- Provide a full continuum of evidence-based programs, treatment and services to meet the needs of offenders, families and the criminal justice system.
- Provide Idaho with the safest, most crime-free environment possible.

Is there anything missing in these existing goals related to substance abuse prevention and treatment?

Thanks for taking time to read and think about these things before the meeting.

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